

Personal Information Protection Policy

Regarding personal information acquired in the course of business execution (hereinafter referred to as “personal information”), Forum for Innovative Regenerative Medicine (hereinafter referred to as “FIRM”) strives to protect personal information and to manage it appropriately.

1. Acquisition of personal information

We will acquire personal information by the means of appropriate and fair procedure.

2. The handling of personal information

Acquired personal information shall be used for the following purposes. It shall not be used for other purposes except when provided in the law:

- 1) Plan, manage (including guidance) and administer meetings and events held by FIRM.
- 2) Plan, manage (including guidance) and administer lectures and trainings held by FIRM.
- 3) Complete, guide, offer and deliver materials such as annual reports, newsletter, and questionnaire.
- 4) Communicate about recruitment, enter and acceptance of executives and staffs. Decision of selection and adoption. Human affairs and labor management, contract management, and education.
- 5) Consider, contact and report about management of FIRM and other.
- 6) Correspond to contact.
- 7) Other purposes regarding the above.

3. The outsourcing of the handling of personal information

When outsourcing the handling of personal information to any third party, we will execute contract which establishes to measure safe management as well as conduct all necessary and appropriate supervision of the contractor(s)

4. Provision of personal information to third parties

We will not disclose and provide personal information to any third party without the consent of the individual except when provided in the law.

5. Personal information management

We will appoint “a personal information protection manager” for the thorough management of personal information to prevent it from loss, distraction, falsification, leakage to outside of FIRM, and illegal access to the personal information.

6. Contact

Secretariat of Forum for Innovative Regenerative Medicine

End